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**Fiscal Year 2022 Employee Reimbursement Schedule**

Please see the following schedule for reimbursement payment to employees for travel and incidental expenses. Approved reimbursement packages must have complete backup documentation and all required approvals and received in the Finance Office by the date in the left column in order to be paid by the date in the right column. All reimbursements must be submitted within 30 days of the event or will not be paid.

**Reimbursement Schedule for July 1, 2021 to June 30, 2022**

<b>Approved Reimbursement Package Received in Finance</b>	<b>EFT Release</b>
08/17/2021	09/03/2021
08/31/2021	09/17/2021
09/14/2021	10/01/2021
09/28/2021	10/15/2021
10/12/2021	10/29/2021
10/26/2021	11/12/2021
11/08/2021	11/24/2021
11/23/2021	12/10/2021
12/06/2021	12/23/2021
12/20/2021	01/07/2022
01/04/2022	01/21/2022
01/18/2022	02/04/2022
02/01/2022	02/18/2022
02/15/2022	03/04/2022
03/01/2022	03/18/2022
03/15/2022	04/01/2022
03/28/2022	04/14/2022
04/12/2022	04/29/2022
04/26/2022	05/13/2022
05/10/2022	05/27/2022
05/24/2022	06/10/2022
06/07/2022	06/24/2022
07/15/2022	07/29/2022